



Job Title: Food Distribution Driver

Type: NonExempt, Part Time, Hourly Position

Reports To: Business Operations Director and Farm Director

Pay: \$22/hr depending on experience and skills

Hours: 15-25 hours per week with set delivery schedule.

Who We Are: FrontLine Farming (FLF) is a nonprofit food and farmer advocacy organization focusing on growing food, education, sovereignty and justice. We grow high quality, organic food which supports fair wages for our farmers and is distributed through CSA shares, sliding scale sales at farm stands and donations to a variety of non-profit partners. We're a farming organization and our work supports the farmers and growing work. The mission of FLF is to create greater equity across our food system on the Front Range of Colorado. We specifically seek to support and create greater leadership and access for women and people of color in our food systems. We achieve these goals through growing food, listening, educating, honoring land and ancestors, policy initiatives, and direct action.

Job Summary: Role includes 2-3 deliveries per week to rural partner sites with Project Protect (PPFS) on a set schedule with special attention to box truck basic maintenance and feedback from PPFS on food quality/type. Every Sunday pick up from local partners and deliver to our No Cost Grocery site in NW Denver using farm vehicle or box truck. Additional duties may include one time drop offs of produce, trash and recycling, supplies or maintenance needs.

Key Responsibilities:

- Sunday pickup at local food distribution partner and deliver to No Cost Grocery site. Unload, set up and assist as necessary with distribution and clean up afterwards.
- Driving FLF box truck (or rented truck as needed) for weekly deliveries to Project Protect Regional Directors.
 - Pick up truck at Majestic View Farm location
 - Pick up at storage facility if needed
 - Pick up at Food Bank of the Rockies (FBR)
 - Drop off in rural areas across Colorado
 - Monitor pallet quantities to return to FBR
 - Sign purchasing card agreement and maintain professional purchasing habits



- Other duties might include storing food and items in walk in cooler, picking up supplies from storage for deliveries.

Schedule: Every other Tuesday to N1, Wednesday to SE; Alternating every other Wednesday to N3, Thursday to SLV plus Sundays. **This is not always a set schedule, though we strive to keep stability. Outages at the food bank and unexpected weather may cancel or change plans.**

BASIC CONSIDERATIONS

- Communication with Business Operations Director re: truck maintenance and credit card spending / receipt tracking
- Standard truck maintenance including fluids, tire pressure, fuel levels
- Monitor use and wear on box truck
 - Report concerns to Business Operations Director (BOM).
 - Deliver and pick up trucks for regular and emergency maintenance
 - Recommend tools, equipment, signage and repair log updates to BOM

Knowledge, Skills and Abilities

- Passion for food justice and commitment to our mission.
- Ability to accurately communicate the mission of FrontLine Farming, on-site programs, services, goals and values.
- Ability to operate professionally and positively with FLF staff and partners.
- Ability to operate safely in the workplace.
- Effective communication skills.
- Enthusiasm, good attitude, trustworthiness, personal integrity, and honesty.
- Ability to work autonomously and actively involve a superior or peer when needed.

Qualifications/Basic Job Requirements:

- Valid Driver's License
- Clean Driving Record of at least 5 years
- Basic Spanish skills

Physical Requirements:

- Able to lift and carry up to 50-80 lbs independently.



- Able to tolerate extreme temperatures while maintaining a good attitude.
- Able to sit for long periods of time - up to 12 hours.
- Able to bend, kneel, slide, shuffle, push, and pull safely with 25 lbs of product.
- Creative problem solving without managerial guidance